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NASA Policy Directive

NPD 3280.8GEffective Date: April 01, 2002
Expiration Date: April 01, 2019**COMPLIANCE IS MANDATORY**[Printable Format \(PDF\)](#)

Request Notification of Change (NASA Only)

Subject: Recommendations for Military Awards and Decorations to Military Personnel Assigned to NASA (Revalidated 9/24/2014)

Responsible Office: Export Control & Interagency Liaison Division

Chg#	Date	Description/Comments
1	09/24/2014	Update to comply with 1400 Compliance, with administrative changes, title changes, update applicable documents, and added Attachment A - References.

1. Policy

- a. It is NASA's policy for supervisors are encouraged to recognize outstanding performance of both active and reserve military personnel engaged in NASA-related activities by submitting recommendations for military awards and decorations.
- b. All recommendations for military awards and decorations will be submitted through appropriate NASA Headquarters organizations.
- c. The presentation of military awards and decorations will be conducted with appropriate formality and will reflect the high esteem with which the military services regard their outstanding personnel.

2. Applicability

- a. This NPD applies to NASA Headquarters and NASA Centers, including Component Facilities and Technical Service and Support Centers.
- b. In this directive, all document citations are assumed to be the latest version unless otherwise noted.
- c. In this directive, all mandatory actions (i.e., requirements) are denoted by statements containing the term "shall." The terms: "may" or "can" denote discretionary privilege or permission, "should" denotes a good practice and is recommended, but not required, "will" denotes expected outcome, and "are/is" denotes descriptive material.

3. Authority

The National Aeronautics and Space Act, as amended, 51 USC 20113.

4. Applicable Documents and Forms

None.

5. Responsibility

- a. NASA supervisors who believe that military individuals with whom they conducted NASA-related activities may be entitled to military awards and decorations are encouraged to contact the Director, Export Control and Interagency Liaison Division, Office of International and Interagency External Relations (OIIR), to obtain information and

assistance on these actions.

b. Recommendations for military awards and decorations for military personnel assigned to NASA Headquarters will be prepared and submitted by supervisor through the appropriate Official-in-Charge of the Headquarters Offices, for concurrence.

c. Recommendations for military awards and decorations for military personnel assigned to NASA Centers, including Component Facilities, will be submitted to the appropriate Center Director.

d. Recommendations will then be forwarded to the Director, Export Control and Interagency Liaison Division, OIIR, for review and transmittal to the Department of Defense. Recommendations should arrive in that Division within 9 months of the act or period of performance being recognized.

e. Presentations of military awards and decorations to detailees should be made by the Division Director or higher level official in the organization in which the detailee is serving.

6. Delegation of Authority

None.

7. Measurement/Measurement

None.

8. Cancellation

None.

Revalidated with Change 1, September 24, 2014, ORIGINAL SIGNED BY:

/s/ Sean O'Keefe
Administrator

Attachment A: References

a. NPD 3280.3, Detail of Military Personnel to NASA.

b. Department of Defense Instruction 1348.33, Military Awards Program, dated August 26, 1985.

(URL for Graphic)

None.

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