



NASA Procedural Requirements

NPR 4300.1A
Effective Date: July 19, 1999
Expiration Date: July 19, 2011

COMPLIANCE IS MANDATORY

[Printable Format \(PDF\)](#)

Request Notification of Change (NASA Only)

Subject: NASA Personal Property Disposal Procedural Requirements (Revalidated 2/17/06 with Change 1)

Responsible Office: Logistics Management Division

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Appendix E. Annual Report of NASA Personal Property Provided to Non-Federal Recipients

ANNUAL REPORT OF NASA PERSONAL PROPERTY PROVIDED TO NON-FEDERAL RECIPIENTS

NASA Center: _____ page 1 of 4

Report Period: MM/DD/YY through MM/DD/YY

Part I:

1. Personal property not excess to NASA but determined to be no longer required for the purposes of the appropriation from which it was purchased including (a) property that was no longer needed for NASA use by the organizational unit accountable for the property, and was subsequently furnished during the reporting period in any manner whatsoever to any non-Federal recipient rather than placed in the NASA Center's internal redistribution or disposal programs; and (b) property that entered the NASA Center's internal redistribution or disposal programs, and was subsequently furnished during the reporting period in any manner whatsoever to any non-Federal recipient.
2. Personal property obtained as excess property from another Federal agency under the provisions of FPMR, 41 CFR 101-43, that was subsequently furnished during the reporting period in any manner whatsoever to any non-Federal recipient. Property determined to be surplus that was subsequently disposed of by donation, sale, abandonment, or destruction under the provisions of FPMR, 41 CFR 101-44 or 101-45, is not included in this report.

RECIPIENT ORIGINAL

=====ACQUISITION

NAME/ADDRESS STATUS COST FSG

Boeing Co. Contractor \$ 3,848 70
 129 Jetplex Circle Cost Plus Award
 Madison, AL 35758 Fee
 Case Western University Grantee \$ 2,104 58
 123 Street
 Cleveland, OH 33333 Project \$ 5,082 70
 Old Dominion University Grantee \$ 2,000 66
 321 Street
 Norfolk, VA 23333

ANNUAL REPORT OF NASA PERSONAL PROPERTY PROVIDED TO NON-FEDERAL RECIPIENTS

Part I. Continued Page 2 of 4

RECIPIENT ORIGINAL

=====ACQUISITION

NAME/ADDRESS STATUS COST FSG

Lockheed Contractor \$ 40,209 23
 Yellow Creek Facility Cost reimbursement
 J.P. Coleman Park Road
 luka, MS 35882
 Lockheed Missiles & Space Contractor \$ 4,760 70
 Co., Inc. Cost Plus Fixed
 4800 Bradford Drive Fee
 Huntsville, AL 34444
 Lockheed Space Operations Contractor \$ 950 23
 Company Cost Plus Award \$ 71,695 48
 1100 Lockheed Way Fee \$ 369 51
 Houston, TX 44444 \$ 166 53
 \$ 440 58
 \$ 16,503 59
 \$ 4,533 66
 Texas A & M Grantee \$ 16,413 66
 123 Street Project \$ 3,191 70
 College Station, TX 44445
 Yale University Grantee \$ 4,800 66
 123 Street Formula
 New Haven, CT 23333

..... PART I - Federal Supply Classification Group Totals

Federal Supply Classification Group

23 Vehicles \$ 41,159
 48 Valves \$ 71,695
 51 Hand Tools \$ 395
 53 Hardware and Abrasives \$166
 58 Communication and Coherent Radiation Equipment \$ 2,544
 59 Electrical Equipment Components \$ 16,503
 66 Instruments and Laboratory Equipment \$ 27,746
 70 Automatic Data Processing Equipment \$ 18,881

..... PART I - Total: \$ 177,063

ANNUAL REPORT OF NASA PERSONAL PROPERTY PROVIDED TO NON-FEDERAL RECIPIENTS

Part II: Page 3 of 4

Loans of NASA-owned personal property to non-Federal recipients still required by NASA and being used for its authorized programs and missions, accomplished under the authority of the National Aeronautics and Space Act of 1958, as amended.

RECIPIENT ORIGINAL

=====ACQUISITION

NAME/ADDRESS STATUS COST FSG

Aerospace Corporation Loan \$ 5,000 66
 Mail Station MS-754 Profitmaking
 123 Avenue754
 El Segundo, CA 92555
 Arizona State University Loan \$ 810 43
 Department of Chemistry Nonprofit \$ 6,823 66
 123 Street
 Tempe, AZ 82222
 Federal Republic of Germany Loan \$38,161 26
 Bundesministerim Fuer Nonprofit
 Forschung Und Technology
 D-5300 Bonn 2
 Frankfurt, Germany

..... PART II - Federal Supply Classification SGroup Totals

Federal Supply Classification Group

26 Tires and Tubes 38,161
 43 Pumps and Compressors 810
 66 Instruments and Laboratory Equipment 11,823

..... PART II - Total: \$ 50,794

PART III - TRANSFER OF EXCESS RESEARCH EQUIPMENT

(Stevenson-Wydlar Act)

Part III: Page 4 of 4

Transfers of NASA excess research equipment under the provisions of the Stevenson-Wydlar Act. If all transfer transactions have been entered into the NASA Personal Property Management and Disposal System, this portion of the report can be obtained by attaching the computer generated Report 160 created by NASA Personal Property Disposal Management System.

RECIPIENT ORIGINAL
=====ACQUISITION

NAME/ADDRESS STATUS COST FSG

.....
Bannaker High School education organization \$ 40,209 66
120 Hope Street scientific education
luka, MS 35882
John F. Kennedy High School education organization \$ 10,500 58
4800 Bradford Drive technical education \$ 50,000 70
Huntsville, AL 34444

..... PART III - Federal Supply Classification Group Totals

Federal Supply Classification Group

58 Communication and Coherent Radiation Equipment \$ 10,500
66 Instruments and Laboratory Equipment \$ 40,209
70 Automatic Data Processing Equipment \$ 50,000

..... PART III - Total: \$ 100,709

Signature - Property Disposal Officer

Date Prepared

Instructions for preparing the Annual Report of NASA Personal Property provided to Non-Federal Recipients (Appendix E) and proper recording of typical disposal actions are as follows:

In Part I, excluding loans, list any (a) NASA-owned personal property that was no longer needed for NASA use by the organizational unit accountable for the property and was subsequently furnished during the reporting period in any manner whatsoever to any non-Federal recipient rather than placed in the NASA Center's internal redistribution or disposal programs; (b) property that entered the NASA Center's internal redistribution or disposal programs, and was subsequently furnished during the reporting period in any manner whatsoever to any non-Federal recipient; or (c) personal property obtained as excess property from another Federal agency under the provisions of FPMR, 41 CFR 101-43 that was subsequently furnished during the reporting period in any manner whatsoever to any non-Federal recipient. NASA activities are not required to research acquisition, inventory, or accountable property records to determine the source of this property or the appropriation from which it was purchased. Enter the name and address of each recipient of property; the status of each recipient (i.e., cost-reimbursement contractor, fixed price contractor, project grantee). If the recipient acquired Federal personal property under two or more arrangements (e.g., cost-reimbursement contract and project grant) each arrangement will be specified in the report, and total original recipient, identified by each applicable 2-digit Federal Supply Classification Group. List recipients in alphabetical order by name and list multiple Federal Supply Classification Groups from low to high on the report. At the end of Part I, list the total value of the personal property (excluding loans) provided to all the recipients listed in Part I, subtotaled by each applicable Federal Supply Classification Group.

In "Part 2, list any loans of NASA-owned personal property to non-Federal recipients. If a loan is for more than one year, then it should be listed the year the loan was first made and not listed in the following year, unless formal renewal is performed. If any loans are renewed, they should be listed again in the year of renewal. Loans should be listed during the fiscal year they occur even if the property is loaned for less than a year and the property has been returned to NASA prior to preparing the report. Enter the name and address of each recipient of property. Identify the transaction as a loan and enter the status of each recipient as either profit making or nonprofit making. Enter the total original acquisition cost of all property loaned to each recipient, identified by each applicable 2-digit Federal Supply Classification Group. List recipients in alphabetical order by name and list multiple Federal Supply Classification Groups from low to high on the report. At the end of Part II, subtotaled by each applicable Federal Supply Classification Group.

In "Part 3, list any transfers of excess research equipment under Stevenson-Wydlar Act authority for providing NASA-owned personal property to non-Federal recipients. Provide the name and address of each recipient and the total acquisition cost of all property furnished to each recipient, identified by each applicable 2-digit FSCG. If all transfer transactions have been entered into NPDMS, this portion of the report can be obtained by attaching the computer-generated Report 160 created by NPDMS. At the end of Part III list the total value of the personal property provided to all the recipients listed in Part III, subtotaled by each applicable Federal Supply Classification Group.

| SUPPORT AGREEMENT | | | |
|---|---|--|--|
| 1. AGREEMENT NUMBER <small>Provided by Supplier</small> | 2. SUPERSEDED AGREE. NO. <small>If this replaces another agreement</small> | 3. EFFECTIVE DATE (FPMR) | 4. EXPIRATION DATE <small>May be "Indefinite"</small> |
| SC4403-97213-001 | SC4400-86152-602 | 970801 | INDEFINITE |
| 5. SUPPLYING ACTIVITY | | 6. RECEIVING ACTIVITY | |
| a. NAME AND ADDRESS Defense Revitalization and Marketing Service ATTN: DRMS-RB Federal Center 74 N. Washington Bartle Creek, MI 49017-3092 | | a. NAME AND ADDRESS National Aeronautics and Space Administration Code JLG, Logistics Management Office Washington, D.C. 20546-0001 | |
| b. MAJOR COMMAND DLA | | b. MAJOR COMMAND NASA | |
| 7. SUPPORT PROVIDED BY SUPPLIER <small>Specify units, values, when, where and how used</small> | | 8. BASIS FOR REIMBURSEMENT | 9. ESTIMATED REIMBURSEMENT |
| STORAGE | | Non-reimbursable | 0 |
| EQUIP MAINT | | Non-reimbursable | 0 |
| ADDITIONAL SUPPORT REQUIREMENTS ATTACHED: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | | | |
| 8. SUPPLYING AUTHORITY | | 9. RECEIVING AUTHORITY | |
| a. CONTRACTING OFFICER'S SIGNATURE <i>[Signature]</i> | | a. CONTRACTING OFFICER'S SIGNATURE <i>[Signature]</i> | |
| b. DATE SIGNED 7-10-97 | | b. DATE SIGNED 4-20-98 | |
| c. APPROVING AUTHORITY BARRY L. CHAPMAN, Comptroller | | c. APPROVING AUTHORITY JEFFREY F. SUTTON, Act. Assoc. Admin | |
| d. Telephone Number (616) 961-5771 | | d. Telephone Number 202-358-2800 | |
| e. Signature <i>[Signature]</i> | | e. Signature <i>[Signature]</i> | |
| f. Date Signed 5/4/98 | | f. Date Signed 4/20/98 | |
| 10. TERMINABLE AGREEMENT <small>Complete only when agreement is terminated prior to scheduled expiration date</small> | | 11. APPROVING AUTHORITY SIGNATURE | |
| a. APPROVING AUTHORITY SIGNATURE | | a. APPROVING AUTHORITY SIGNATURE | |
| b. DATE SIGNED | | b. DATE SIGNED | |
| c. APPROVING AUTHORITY SIGNATURE | | c. APPROVING AUTHORITY SIGNATURE | |
| d. DATE SIGNED | | d. DATE SIGNED | |

11. GENERAL PROVISIONS (Complete blank spaces and add additional general provisions as appropriate: e.g., exceptions to general provisions, additional parties to this agreement, billing and reimbursement instructions.)

a. The receiving component will provide the supplying component projections of requested support. (Significant changes in the receiving component's support requirements should be submitted to the supplying component in a manner that will permit timely modification of resource requirements.)

b. It is the responsibility of the supplying component to bring any required or requested change in support to the attention of DRMS-SOM prior to changing or ceasing support.

c. The component providing reimbursable support in this agreement will submit statements of costs to: N/A

d. All rates representing the unit cost of services provided in this agreement are based on current rates which may be subject to change for uncontrollable reasons, such as regulation, Govt directives, and commercial utility rate increases. The receiver will be notified immediately of such rate changes that must be passed through to the support receiver.

e. This agreement may be cancelled at any time by mutual consent of the parties concerned. This agreement may also be cancelled by either party upon giving at least 180 days written notice to the other party.

f. In case of mobilization or other emergency, this agreement will remain in force only within supplier's capabilities.

g. Enclosure 1 lists NASA Precious Metals Recovery Locations.

h. Enclosure 2 lists the DRMS Points of Contact for DoD Silver Recovery Equipment.

i. Enclosure 3 lists all the DRMOs to utilize for the turn-in of precious metals bearing materials/scrap.

DRMS-SOM [Signature] CONCUR [Signature] DRMS-SO [Signature] CONCUR [Signature]

ADDITIONAL GENERAL PROVISIONS ATTACHED: YES NO

12. SPECIFIC PROVISIONS (See appropriate: e.g., location and use of original facilities, unique supplies and receiver responsibilities, conditions, requirements, quality standards, and criteria for measurement/reimbursement of support requirements.)

SEE ANNEX II

ADDITIONAL SPECIFIC PROVISIONS ATTACHED: YES NO

DD FORM 1164, MAR 82 (BACK) (EG)

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